



Saturday, August 18th, 2018, 5-8pm  
Burton Coliseum

### **Fine Art/Artisan/Folk Art Vendor Guidelines**

Arts & Crabs is the Arts Council's signature seafood event, and it has been named a "Top 20 Event in the Southeast" five years in a row by the Southeast Tourism Society. This fundraiser event features an eclectic art market, live Louisiana music, art demonstrations, and an extensive seafood dish and craft beer tasting!

Our artists showcase first-hand the vital importance of supporting the area's creative industry. Every year, Arts & Crabs attracts locals, tourists, journalists, and travel writers, and we want you to get the recognition you deserve.

Each vendor is required to submit 3-10 digital photo samples of the works they will be selling to [ashliw@artscouncilswla.org](mailto:ashliw@artscouncilswla.org) along with a completed application. Your photos may be used in promotional materials.

A vendor jury will review the applicants to determine who will be participating, ensuring a wide cross-section of quality handmade goods available to guests. Priority will be given to Louisiana-made goods. Notices of participation will be given in mid-July. **\*\* Please do not submit fees in any form prior to selection of participants. \*\***

Here is what you need to know:

- The standard Art Market registration fee is \$50 and a piece of artwork worth \$25 to be donated to our raffle. Donated raffle items should be submitted to the Arts Council on event day.
- 6 premium vendor spots are available this year at a table fee of \$65, and a piece of artwork worth at least \$25 to be donated to our raffle. Live art demonstrations are required in premium vendor spaces. The final decision for placement and participation at these centrally-located tables will be determined by the event's Vendor Jury. Electricity cannot be guaranteed.
- All vendors will be provided with one 8-foot table and two chairs.
- Participating vendors must be "open" for business from 5-8pm on event day.
- This is a 21 and up event, so leave the kiddo's with a sitter.
- Vendors may begin set-up at 1PM, and will not be allowed to unload or setup prior to this time.
- Layout for this year's event has been reworked to better serve attendees, and to further integrate the art, music, and cuisine aspects. A map and more set-up details will be provided to participating vendors following selection.
- You may sell and/or display your work, and we encourage you to provide a wide variety of price-points. There is an ATM at Burton Coliseum if our guests need it. You may not sell any food or drink.
- You will be given 2 Art Market Vendor passes to enter/exit the event, and these passes do not include tasting. Tickets for the crab/beer tasting are available through Eventbrite. Free water and cold drinks are available at the Coca-Cola table.
- You are responsible for set-up/take-down, along with your own decorations and display materials.
- We encourage you to decorate your space! Create a mini-gallery with temporary walls, easels, and even create your art pieces on-site for added interest. Remember, over 700 people will be your captive audience, so this is your time to shine!

**Please fill out the attached form and return it to us by **Monday, July 2.** Thank you!**



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### Fine Art/Artisan/Folk Art Vendor Application

Please complete this form and return with photo samples by **Monday July 2nd** to:

Arts and Humanities Council of SWLA  
809 Kirby Street, Suite 202, Lake Charles, LA 70601  
Tel: (337) 439-2787; Fax: (337) 439-8009

As required by law, contact information for participating vendors will be provided to state and local tax agents.

For questions regarding sales tax, visit [www.artscouncilswla.org/vendor-resources](http://www.artscouncilswla.org/vendor-resources).

Arts and Crabs is not located within a cultural district, so sales tax should be collected and reported as required.

Description of Product for Sale/Display: \_\_\_\_\_

Item(s) provided for raffle: \_\_\_\_\_

Are you interested in the prime vendor locations? \_\_\_\_\_

\* Live art demonstrations are required at these vendor spots. More information in the attached Guidelines.

Contact Name/Organization: \_\_\_\_\_

Address (include city, state, and zip): \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you have questions please feel free to call 337-439-2787 or email [ashliw@artscouncilswla.org](mailto:ashliw@artscouncilswla.org)

*The Arts & Humanities Council of Southwest Louisiana and/or the Calcasieu Parish Police Jury will not be held liable for any items or property that are stolen, lost, and/or damaged. The Arts Council of SWLA reserves the right to reschedule or cancel Arts & Crabs in the event of acts outside of the organization's control. In the event of such instances, registration fees may not be refunded. Any refunds or exchanges must be coordinated between the purchaser and the artist/ arts group. By signing this document, you agree to the terms and conditions outlined above.*