



## Outdoor Art Market Vendor Registration

The Arts Council of Southwest Louisiana is hosting the annual Spring Art Walk on **Friday, April 26<sup>th</sup>**, from 5PM – 9PM. Spring Art Walk 2019 will feature area artists in pop-up galleries, art activities and demonstrations, adult and student Art War competitions, delicious eats, live performances, and an extensive Outdoor Art Market, bringing a full-fledged street-side arts festival to the heart of downtown Lake Charles.

We invite you to join us and take this opportunity to promote and sell your art/craft. You are welcome to bring easels, displays, chairs, patio tent, umbrella, and anything else that you may need. *Electrical access will be unavailable.* Vendors must be “open” from 5-9PM.

Extensive marketing for Spring Art Walk includes print advertisements, on-site maps, creative online strategies, and more. To cover these costs, the registration fee is \$50 per vendor space. Vendors must provide their own table, no larger than 8ft. L-shaped or U-shaped configurations are acceptable. Maps, setup info, and more details will be provided closer to the event, via email, to confirmed vendors.

***By signing this registration, you agree to pay the \$50 fee. Rain or shine – no refunds.***

Please email 3-5 high-resolution jpegs of your work to [laurenm@artscouncilswla.org](mailto:laurenm@artscouncilswla.org).  
Mail, fax, or drop off this completed form, with payment, to the Arts Council office at Central School.

*Checks payable to Arts Council SWLA. 809 Kirby Street, Suite 202. Lake Charles, La 70601  
phone: (337) 439-2787.....fax: (337) 439-8009*

Contact Name: \_\_\_\_\_

Booth Name (for listing): \_\_\_\_\_

Contact Address: \_\_\_\_\_

Describe your work: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Social Media/Webpage: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The Arts Council of Southwest Louisiana and/or the City of Lake Charles will not be held liable for any items or property that are stolen, lost, and/or damaged. The Arts Council reserves the right to relocate, reschedule, or cancel Spring Art Walk in the event of inclement weather or other acts outside of the organization's control. Registration fees may not be refunded in the event of such instances. By signing this document, you agree to the terms and conditions outlined above. Any refunds or exchanges must be coordinated between the purchaser and the artist/ arts group.*

As required by law, contact information for participating vendors will be provided to state and local tax agents.

For questions regarding sales tax, visit [www.artscouncilswla.org/vendor-resources](http://www.artscouncilswla.org/vendor-resources).

Spring Art Walk is located within the Charlestown cultural district, so exemptions on *qualifying* art are accepted.