

Lake Charles Partnership Grant Program, FY2018–2019

ATTACHMENT A — Project Changes

Attachment A only needs to be returned if there are any changes to the project from the original application. This form is due on March 19, 2018, along with your Grant Agreement Documents, if needed.

Please return appropriate attachments to:

Arts Council of SWLA
P.O. Box 1437
Lake Charles, LA 70602

Grant #: LCP-18/19- _____

Grantee (Organization:) _____

Title of Project: _____

Grant Award: \$ _____

Provide a brief description of changes to the project from the original narrative given in the grant application. For example, any changes to the personnel or artists involved, as well as any changes to the actual services to be provided.

Provide a list of all project activity dates, times and locations if they have changed from the original application. This information is required in order to facilitate site visits by the Arts Council.

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ATTACHMENT B — Amended Budget

Attachment B only needs to be returned if there are any changes to the project from the original application. This form is due on March 19, 2018, along with your Grant Agreement Documents, if needed.

Please return appropriate attachments to:

Arts Council of SWLA
P.O. Box 1437
Lake Charles, LA 70602

Grant #: LCP-18/19- _____
 Grantee (Organization:) _____
 Title of Project: _____
 Grant Award: \$ _____

REVENUE

CASH

| | | |
|--|-------|-------|
| 1. Admissions, Memberships, Subscriptions | | _____ |
| 2. Contracted Services (workshops, packaged presentations, etc.) | | _____ |
| 3. Other Applicant Cash: <i>List Source</i> | _____ | _____ |
| 4. Corporate Support: <i>List Source</i> | _____ | _____ |
| 5. Foundation Support: <i>List Source</i> | _____ | _____ |
| 6. Fundraising | | _____ |
| 7. Federal: <i>List Source</i> | _____ | _____ |
| 8. State: <i>List Source</i> | _____ | _____ |
| 9. Regional: <i>List Source</i> | _____ | _____ |
| 10. Local: <i>List Source</i> | _____ | _____ |
| 11. Sub-Total | | _____ |
| 12. Lake Charles Partnership Grant Request | | _____ |
| 13. Total Revenue | | _____ |

EXPENSES

GRANT

CASH

TOTAL

| | | | |
|--|-------|-------|-------|
| 14. Personnel—Administrative | _____ | _____ | _____ |
| 15. Personnel—Artistic | _____ | _____ | _____ |
| 16. Personnel—Tech/Production | _____ | _____ | _____ |
| 17. Fiscal Agent Fees | _____ | _____ | _____ |
| 18. Outside Professional Services—Artistic | _____ | _____ | _____ |
| 19. Outside Professional Services—Other | _____ | _____ | _____ |
| 20. Utilities* | _____ | _____ | _____ |
| 21. Space Rental | _____ | _____ | _____ |
| 22. Travel/Per Diems | _____ | _____ | _____ |
| 23. Marketing (promotions, print) | _____ | _____ | _____ |
| 24. Equipment Rental | _____ | _____ | _____ |
| 25. Supplies and Materials* | _____ | _____ | _____ |
| 26. Postage/Shipping Costs | _____ | _____ | _____ |
| 27. Insurance* | _____ | _____ | _____ |
| 28. Other: <i>List</i> | _____ | _____ | _____ |
| 29. Total Expenses | _____ | _____ | _____ |

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ATTACHMENT C — Contingency Plan

Attachment C MUST be returned with the Grant Agreement to the Arts Council. This form is due on March 19, 2018.

Please return appropriate attachments to:

Arts Council of SWLA
P.O. Box 1437
Lake Charles, LA 70602

Grant #: LCP-18/19- _____

Grantee (Organization:) _____

Title of Project: _____

Grant Award: \$ _____

Please provide a description of how the organization would handle a mid-year budget cut to this grant if the Arts Council and its grant funders faced necessary budget reduction. You may base this explanation on a possible cut of twenty percent (20%) of the grant award.