



## Outdoor Art Market Vendor Registration

The Arts & Humanities Council of Southwest Louisiana is bringing back the annual Spring Art Walk on **Saturday, May 8** from 3 PM – 7 PM. Spring Art Walk 2021 will feature area artists in pop-up galleries, art activities and demonstrations, adult and student Art War competitions, delicious eats, live performances, and an extensive Outdoor Art Market, bringing a full-fledged street-side arts festival to the heart of downtown Lake Charles.

We invite you to join us and take this opportunity to promote and sell your art/craft. You are welcome to bring easels, displays, chairs, patio tent, umbrella, and anything else that you may need. **Electrical access will be unavailable.** Vendors must be “open” from 3-7 PM. We ask that you follow the CDC’s COVID-19 guidelines, like mask wearing and social distancing to protect to health of everyone involved with this event.

Extensive marketing for Spring Art Walk includes print advertisements, on-site maps, creative online strategies, and more. To cover these costs, the registration fee is \$50 per vendor space. Vendors must provide their own table, no larger than 8ft. L-shaped or U-shaped configurations are acceptable. Each booth space is 10’ wide, so tents and displays must not exceed that length. Maps, setup info, and more details will be provided closer to the event, via email, to confirmed vendors. We will send a diagram of assigned booth numbers a week or two before the event.

PLEASE provide an email that you will check regularly as this is our primary form of communication. We will confirm receipt of your application. If you do not hear from us within a week after sending, please do reach out. Please turn in your application, pictures, and fee all at once. The deadline for registration is **Friday, April 16, 2021**. We must receive your form and fee by this day for you to participate.

***By signing this registration, you agree to pay the \$50 fee. Rain or shine – no refunds.***

Please email 3-5 high-resolution jpegs of your work to [devanc@artscouncilswla.org](mailto:devanc@artscouncilswla.org).  
Mail, fax, or drop off this completed form, with payment, to the Arts & Humanities Council office at Central School.

*Checks payable to Arts & Humanities Council SWLA. 809 Kirby Street. Suite 202. Lake Charles, La 70601  
phone: (337) 439-2787.....fax: (337) 439-8009*

Contact Name: \_\_\_\_\_

Booth Name (for listing): \_\_\_\_\_

Contact Address: \_\_\_\_\_

Describe your work: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Social Media/Webpage: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The Arts & Humanities Council of Southwest Louisiana and/or the City of Lake Charles will not be held liable for any items or property that are stolen, lost, and/or damaged. The Arts Council reserves the right to relocate, reschedule, or cancel Spring Art Walk in the event of inclement weather or other acts outside of the organization's control. Registration fees may not be refunded in the event of such instances. By signing this document, you agree to the terms and conditions outlined above. Any refunds or exchanges must be coordinated between the purchaser and the artist/ arts group.*

As required by law, contact information for participating vendors will be provided to state and local tax agents.

For questions regarding sales tax, visit [www.artscouncilswla.org/vendor-resources](http://www.artscouncilswla.org/vendor-resources).

Spring Art Walk is located within the Charlestown cultural district, so exemptions on *qualifying* art are accepted.